



Agenda for the **ANNUAL GENERAL MEETING**

to be held at on Monday 23rd June
following a short rehearsal at 7.30
at The Methodist Church, Woodbridge Road, Guildford

1. Apologies for absence
2. Minutes of the previous AGM (25th June 2007)
3. Matters arising
4. Music Director's report
5. Chairman's report
6. Treasurer's report and Presentation of accounts
7. Election of Officers
8. Election of Additional Committee Members
9. Appointment of Music Director
10. Appointment of Independent Examiner of Accounts
11. Any Other Business



**Minutes of the AGM held on 23rd June 2008 at 20.30
at the Methodist Church, Woodbridge Road, Guildford**

1 Apologies for Absence

Judy Smith, Prue Smith, Bob Bromham, Hilary Minor, Roger Barrett, Noreen Ayton and Elaine Chapman

2 Minutes of the 2007 Annual General Meeting

Minutes had been circulated prior to the meeting. Acceptance of the minutes was proposed by Roger Penny and seconded by James Garrow; all members were in favour. The Minutes were signed as a true record and a copy kept on file.

3 Matters Arising

There were no matters arising.

4 Music Director's Report (Jeremy Backhouse)

Jeremy summarised the musical year saying that it had been another really successful year for the choir:

- good balance of repertoire that exposed the choir and audience to new and traditional music
- finding a new audience from the May concert
- showing off the many strengths of the choir, not least its ever-increasing confidence and ability to perform unaccompanied
- strengthening our relationship with the Brandenburg Sinfonia still further
- commitment, passion and performances that make music!

He outlined plans for future programmes and went on to make general points about the need for commitment both for concerts and for rehearsals as he was needing to repeat instructions too frequently but did thank everyone for the positive and continued commitment given.

Jeremy thanked those who assist in committee and non-committee roles but particularly wanted to record his most sincere thanks to 'our' Jeremy Filsell for the huge amount of time, talent and dedication that he had given to the choir over the last 15 years. We will miss him very much indeed. Jeremy made reference to the selection procedure to choose JF's successor from a strong field of applicants. He also particularly thanked John Trigg who is standing down as Chairman, saying that John has been a fabulous servant to this choir and that no-one can have been more dedicated and

cared more for this choir than he.

(A full version of this report is on file and available from the secretary)

5 **Chairman's Report** (John Trigg)

John thanked Jeremy for his enjoyable rehearsals and talked about the special relationship which we had benefited from between conductor and accompanist.

He thanked the committee, particularly Noreen Ayton who had left both committee and choir for health reasons. He also expressed his appreciation of all the work done by our librarian, Christine Medlow and this was echoed by all members.

John looked back over his time as Chairman, steering the choir through the very difficult times when the Borough decided to do without the Guildford Philharmonic Choir and praising the determination of members to keep going, mentioning in particular Michael Dawe and the late Stephen Jackson.

6 **Treasurer's Report** (Bob Cowell)

(A full version of the accounts and report to the Charity Commission is available for anyone to view.)

This year we showed a surplus of £10,905 (loss last year of £5,608) due to reduced concert costs (this financial year included only one concert employing a full orchestra), a payment (£2,500) from the Association of Surrey Choirs in connection with the staging and changes in accounting procedure! The choir is in a sound financial position with reserves of £60,865.

Bob thanked Janet James for her work as Independent Examiner of the accounts, but noted that she is no longer able to continue and we need to find a replacement.

There were no questions. Acceptance of the accounts was proposed by Norman Carpenter and seconded by Michael Jeffrey.

7 **Election of Officers**

One nomination for Chairman had been received. James Garrow was proposed by John Trigg, seconded by Michael Taylor and approved unanimously. James then took the chair.

Isobel Rooth, Bob Cowell and Jane Brooks were elected unopposed as Honorary Secretary, Treasurer and Membership Secretary.

8 Election of Other Committee Members

Chris Short and Neil Martin have joined Jackie Alderton, Miranda Champion, Rosey Storey, Michael Taylor and Hilary Trigg on the committee.

9 Appointment of Music Director

The re-appointment of Jeremy Backhouse was supported unanimously.

10 Appointment of Independent Examiner of Accounts

This was delegated to the committee.

11 Any Other Business

Margaret Parry asked for more details on the selection of our new accompanist

Christopher Robinson asked if there were any plans to perform the work by Francis Pott that had been proposed for a programme a few years ago.

Alan Batterbury asked that we should consider doing more concerts away from Guildford, possibly doing only 2 at the cathedral. This led to a discussion of the benefits of other venues and Christopher Robinson expressed doubts of the value of the Croydon concert and his wish to keep the summer free. JB pointed out that the choir had voted to do the Croydon concert but that it then required the whole choir to commit to it. Norman Carpenter asked about the possibility of performing the same concert at two different venues.

Neil Martin asked if there were alternative rehearsal venues. Normandy Village Hall may be available now on Monday evenings but opinion was divided as to whether this was a preferred option.

James Garrow asked for volunteers to help with arrangements for the visit of the Freiburger Bachchor in November. Jackie Alderton and Michael Jeffrey agreed to help Nikki Vale.

The meeting closed at 21.45



VIVACE CHORUS

BALANCE SHEET as at 30th April 2008

	Note	2008 Unrestricted Funds £	2007 Unrestricted Funds £
Current Assets			
Stock	5	617	864
Debtors	6	5,721	3,999
Cash at bank and in hand	7	59,855	52,163
Total Current Assets		66,193	57,026
Creditors: Amounts falling due within one year	8	(5,328)	(7,066)
Net Current Assets		60,865	49,960
Total assets less current liabilities		60,865	49,960
Net assets		60,865	49,960
Unrestricted income funds			
Total Funds		60,865	49,960

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30th APRIL 2008

These accounts have been extracted from and are consistent with the full accounts of the Vivace Chorus, which are available to members on request. The independent Examiner's statement accompanying the accounts indicates that there are no areas of concern that need to be drawn to the attention of the members.



VIVACE CHORUS

STATEMENT OF FINANCIAL ACTIVITIES FOR 2007/2008

	Unrestricted Funds		
	2007/2008	2006/2007	
	£	£	£
INCOMING RESOURCES			
Borough Grant	2,780		2,730
Donations	111		275
Friends	10		20
Patrons	1,135		1,290
Subscriptions	12,503		12,547
Tax refunds (Gift Aid/Covenants)	3,808		3,811
Total Donations and subscriptions		20,347	20,673
Concert Income	22,479		20,317
Total income from activities in furtherance of objectives		22,479	20,317
Income from activities for generating funds	3,765	3,765	3,384
Gross Interest	3,753	3,753	2,187
Surplus on disposal of fixed assets (piano)			500
Miscellaneous Income (ASC)	2,500	2,500	
TOTAL INCOMING RESOURCES		52,844	47,061
RESOURCES EXPENDED			
Fund raising costs			
100 Club prizes	650		650
Stock write-off	33		0
Other fundraising costs	65		0
Sub-total		748	650
Direct charitable expenditure			
Concert Expenses	24,311		36,172
Rehearsal Costs	12,502		11,340
Net cost of music	0		33
Sub-total		36,813	47,545
Concert Support Costs			
Publicity	2,255		2,794
Sub-total		2,255	2,794
General Administration costs			
Miscellaneous Admin costs	380		275
Presentations	0		67
General Publicity	1,451		1,053
Subscriptions to other bodies	291		284
Sub-total		2,123	1,680
TOTAL RESOURCES EXPENDED		41,940	52,669
NET INCOMING RESOURCES FOR THE YEAR		10,905	(5,608)
TOTAL FUNDS BROUGHT FORWARD		49,960	55,568
TOTAL FUNDS CARRIED FORWARD		60,865	49,960